

<b>Date</b>	3 <sup>rd</sup> May 2023	<b>Minutes Taken by:</b> Rhiane Sherriff (Secretary)
<b>Location</b>	Gainsborough State School Executive Services Building	
<b>Meeting Opened</b>	<b>Time:</b> 5:13pm	<b>Name:</b> Sara Sullivan (President)
<b>1a. Attendance:</b>	<b>Numbers: 12</b> Clay McCann (Principle), Sara Sullivan (President), Gaylene Oppermann (Treasurer), Rhiane Sherriff (Secretary), Leah Stanger, Shannon Ohearn (YMCA), Caitlin Smith (YMCA), Katye-Anne Crompton, Sally Ladd, Sean Lyons, Kat Tulzycyn, Titilayo Samuel <b>Online -</b> Aleisha Veovodin, Yemi Adeogun	
<b>1b. Apologies:</b>	Kasi Hurley (Vice President), Kelly Ready, Rachael Blond, Mel Newman, Craig Tulzycyn, Kylie Haselam	
<b>2. Adoption of previous minutes:</b>	Confirmation of the minutes of the previous meeting dated: 19 <sup>th</sup> April 2023 Resolutions: that the minutes of the meeting, dated 19 <sup>th</sup> April, as distributed be accepted as a true and correct record. Motion to table and adopt minutes from 19 <sup>th</sup> April – Sara tabled and Gaylene seconded. .	
<b>3. Business arising from the Minutes:</b>	<b>a. P&amp;C QLD State Conference –</b> To be discussed again at the next GM when Kasi Hurley is present. General consensus however is that this is we are still a relatively new school, P&C funds are limited and it not necessarily appropriate for our P&C being purely fundraising. Kasi to decide on what option she would like the P&C to consider and this will be put to a vote next meeting.	
<b>4. Correspondence:</b>	<b>4a. Inward: 19<sup>th</sup> April – 3<sup>rd</sup> May 2023</b> <b>Homestyle Bakes</b> – an email was received for a representative to come out to the school to have further discussions with Leah Stanger and Gaylene Oppermann.  <b>4b. Outward: 19<sup>th</sup> April – 3<sup>rd</sup> May 2023</b> <b>Homestyle Bakes</b> – Gaylene and Leah collectively have been corresponding with Homestyle bakes to arrange a meeting to discuss pricing and payment methods.	
<b>5. Business arising from the Correspondence:</b>	<b>4a.i Resolution:</b> <b>4b.ii Resolution – That: No business arising for outward mail.</b>	

<p>6. Table Executive Committee Decisions (if any)</p>	<p><b>Committee Decision Discussed and Approved:</b></p> <p>Discussions were had within the executive team with respect to the co-ordination of fundraising and discussions with potential vendors/suppliers. It was discussed that whereby the item we are seeking to be donated is of significant value/cost (over \$150), that a majority vote must be reached to confirm the donation before contact is made with that vendor/supplier. Additionally, where we are liaising with school-affiliated organisations / key individuals (i.e. YMCA), all correspondence is to go via the P&amp;C email address.</p> <p>I Gaylene Oppermann (Treasurer) <b>Move to accept that the executive committee will collectively discuss and approve large items seeking to be donated and that correspondence in respect to these donations will be via the P&amp;C email address.</b> <b>Seconded:</b> Clay McCann <b>All in favour: YES</b></p>
<p>7. Treasurers Report:</p>	<p>April 2023  <b>Expenses: \$Nil</b>  <b>Deposits: \$Nil</b>  <b>Bank Balance: \$6,588.10</b></p> <p><b>Discussion:</b>  No transactions to report for the month.</p> <p>I Gaylene Oppermann (Treasurer) <b>Move that the payments be made to Sara Sullivan for the Harmony Day banner and the Rotary Club disabled for writing donation.</b>  <b>Seconded:</b> Sally Ladd  <b>All in favour: YES</b></p> <p>I Gaylene Oppermann (Treasurer) <b>move that the Treasurer’s report be tabled and adopted. Copies of reconciliations provided</b>  <b>Seconded By:</b> Clay McCann (Principle)  <b>All in Favour - YES</b></p>

<p>8. Other Reports</p>	
<p>8a. UMS Uniform Update</p>	<p><b>Discussion: Uniform Update</b> No further update – still awaiting sample to be provided. Likely to be presented at the next General Meeting.</p>
<p>b. Fundraising Report:</p>	<p><b>Running through the Fundraising Calendar.</b> <b>Event: Mother’s Day Stall &amp; Breakfast</b> <b>Event Date: 10<sup>th</sup> – 12<sup>th</sup> May 2023</b> Preparation into both these events are well underway. The YMCA has generously donated approximately \$80 worth of food via a Coles order to assist with the breakfast boxes combined with a personal donation by Shannon Ohearn (YMCA Manager) who has offered to bake 2 x individual treats for all of the boxes. Rhiane Sherriff (Secretary) will liaise with Shannon to help finalise these items and purchase any additional items required for the breakfast. Online ticket sales will open on Friday and close Tuesday 10<sup>th</sup> May in order to finalise numbers for catering. Gaylene, with the help of Sara, Leah and possibly some other staff will be separating the Mother’s Day Stall gifts into 3 groups over the coming days.</p> <p><b>Event: Pie Drive and Party Sox Day</b> <b>Event Date: Term 2 – Collection – Date TBC</b></p> <p>Leah Stanger (Fund Raising Co-Ordinator) and Gaylene Oppermann (Treasurer) have been working together to liaise with Homestyle bakes for this event. Discussions are still underway with a representative to come out to the school to discuss matters further including payment options. Advertising for the event will commence in a few weeks. <b>Resolution: Gaylene and Leah to liaise with Homestyle Bakes to arrange wholesale account and to discuss payment options to be available. Leah to start looking at advertising options and to provide a winter menu back to the executive committee once available.</b></p>

	<p><b>Event: Disco</b>  <b>Event Date: Postposed to at least Term 3</b>          Handover is not expected to happen in time for the Disco to be held at the end of Term 2. At this stage we will look for a date in Term 3. Clay will continue to update, as the year progress. Discos are a quick plan event.  <b>Resolution: Await further update of building handover however plans for this event can be put on hold until further notice.</b></p> <p><b>Event: Bunnings BBQ</b>  <b>Event Date: Next One – 4<sup>th</sup> June 2023</b>          No further update. The last Bunnings BBQ was very successful and we look forward to another one towards the end of Term 2. Volunteer parents will be required again and now have professional knives donated by Craig and Kat Tulczyn to assist with food preparation on the day. We have a better idea of the amount of food required for the day based on the last event.  <b>Resolution: More planning to happen for this event in the coming meetings. Confirmation will be required on order quantities. Parent volunteers needed for the day.</b></p> <p><b>Event: State of Origin Touch BBQ</b>  <b>Event Date: Friday 2<sup>nd</sup> June</b>          No further update. It was recommended to utilise the leftover sausages at the first State of Origin touch game between GSS and Pimpama to be held on Friday 2<sup>nd</sup> June after school. No Volunteers are required to assist with this event as there will be teachers and staff not participating on the touch game available to help on the day. Will be while stocks last.  <b>Resolution: No further planning needed for this event. Possible purchase of bread only required.</b></p> <p><b>Event: Father’s Day Breakfast and Stall</b>  <b>Event Date: Breakfast 31st August – Stall 29<sup>th</sup>- 31<sup>st</sup> August (3 days)</b>          This will be run the same as the Mother’s Day stall. The amount for purchasing of items approved to \$3,500 to accommodate for increased number in students. Gifts catalogue to be issued in the coming weeks. Gaylene will look to begin purchasing items in June/July.  <b>Resolution: More planning to happen for this event in the coming meetings. Advertising will be required.</b></p> <p><b>Event: Colour Run</b>  <b>Event Date: 3<sup>rd</sup> November 2023</b></p>
--	--

	<p>No update provided at this meeting. Kasi Hurley (Vice President) to provide an update with the executive committee in the coming weeks and will be discussed later in the year.</p> <p><b>Resolution: More planning to happen for this event in the coming meetings. Advertising will be required. Lock in ideas for fundraising.</b></p>
<p><b>c. Principals Report:</b></p>	<p><b>Current Student Numbers: 625</b>  <b>Bank Balance: \$575,165.26</b></p> <p><b>Key Notes:</b>  <b>Building Update:</b> SLA Building is still on track for completion 29<sup>th</sup> May. Anticipate moving the students across to the SLA in the week beginning 29 May. Furniture is expected to be delivered between 17-19 May.  <b>Anzac Day:</b> A Massive thank you to all staff, students and families who supported the GSS ANZAC Service both at school and at the Pimpama Uniting Church on Tuesday 25<sup>th</sup> March.  <b>Active School Travel:</b> We have had some great data come out with respect to the Active School Travel initiative. As a school we had 56% of the school travel actively which is an increase of 25% from last year. The winning junior class was 3W with 83% and the winning Senior class was 5/6A with 90%.  <b>Bendigo Bank School of Origin Series:</b> Dates have been set for the 2023 series (touch football):            Game 1 – at GSS – Friday 26<sup>th</sup> May            Game 2 – at PSPC – Friday 9<sup>th</sup> June  <b>Excursions:</b></p> <ul style="list-style-type: none"> <li>• Bravehearts Ditto Show: Prep – Year 2 Students – 15<sup>th</sup> June</li> <li>• Paradise Country: Year 1 Students – 19/20 July</li> <li>• Friday Fishing: Selected Senior Students – Friday afternoons from 12:30pm – 2:30pm</li> <li>• Jacobs Well Outdoor Education Centre: Prep Students – 18/24/25 July</li> <li>• Interschool Sports Term 2 – Various Year 4/5 &amp; 6 Students</li> <li>• Parliament house visit: Year 6 – 7<sup>th</sup> June</li> <li>• Year 5 &amp; 6 Camp at Lake Ainsworth: 23 – 25 August</li> <li>• Mudgreeba Light Horse Museum: Year 4’s – 10<sup>th</sup> November</li> <li>• Choral Fanfair: Various Children – 22<sup>nd</sup> May</li> <li>• Year 6 Big Day Out: Year 6 Students – 6<sup>th</sup> December</li> </ul>

	<p>A true copy of the Principle's Report is attached to these minutes.</p> <p><b>Principal Report Tabled and Adopted by:</b> Clay McCann (Principal)  <b>Seconded By:</b> Sara Sullivan (President) <b>All in Favour - YES</b></p>
9. Motions on Notice (if any)	<p><b>No Motions on Notice for this meeting.</b></p>
10. General Business	<p><b>Pick Of The Crop</b>  Presented by Sean Lyons – is a program that aims to promote a positive food culture in schools. The program aims to connect local farmers or producers through incursion or excursions in an attempt to teach students how to grow fresh produce, sustainability and to educate teachers and students about nutrition and creating healthy habits.</p> <p><b>Reading Huddle Whisper Phones</b>  Presented by Leah Stanger (Fundraising Co-Ordinator) – Currently being used in some of the Prep and Grade 1 and 2 classes, the Whisper Phones which can be made from pipe are used in reading huddles. The Whisper Phones can be made from pipe (obtained from bunnings) which costs \$2.30/piece. Each phone requires 2 pieces of pipe plus tape and glue to connect the pipe together. The ideal objective is to have enough phones for all students in Prep, Grade 1 and 2 Classes. Initial discussions lead to the P&amp;C considering to fund 50% of the project up to the value of \$1,000 however suggestions were made for Leah to approach Bunnings first to seek any assistance they may be able to provide for the project. Sally Ladd also suggested that she would contact her Brother In-Law who is a plumber for a possible donation, and Gaylene and Clay would talk with the build team for possible products that could be donated.</p> <p><b>Resolution: We will re-visit the Whisper Phones at the next general meeting for further updates and/or progress.</b></p> <p>1 Rhiane Sherriff (Secretary) motion that:  2 new membership applications for Sean Lyons and Titilayo Samuel have been received to be recorded in the membership register.  <b>Seconded By: Sara Sullivan (President)</b>  <b>All in Favour - YES</b></p>
11. Application for Membership & Recording of New Members	<p><b>GENERAL MEETING</b>  <b>Day: Wednesday Date: 7<sup>th</sup> June Time: 5:00pm</b></p>
Date of the Next Meeting	



Meeting Closed:	Time: 5:50pm
-----------------	--------------

CONFIRMATION OF MINUTES

Chair Name: *Sara Sullivan*  
Signature: *SSU*

Date: *10/05/2023*  
Position: *President*